



Troop 53

Event Expense Planning

Event Name: _____ Dates: _____

Scout In Charge: _____ Advisor: _____

of Nights _____ # of Scouts _____ # of Adults _____

Registration Fees

Cost per Scout _____ Cost per Adult _____

Miscellaneous:

Amount: _____ Description: _____

Total Registration Fees: _____

Travel Expenses (adults are exempt from this cost)

Miles traveled (roundtrip)*: _____ # of vehicles _____

*use an online map search to calculate round trip cost mileage and attach printout to this form.

Total Fuel Cost per Scout (miles traveled x # of vehicles x \$.25 / # of Scouts) _____

Food Expenses

of Meals (include cracker barrel) _____

Total Cost of Meals per Person _____
($\$2 \times \# \text{ of meals}$)

Total Budget for Meals: _____
($\text{Cost per person} \times \# \text{ of people}$)

Miscellaneous Expenses (typically divided by total # of attendees)

Description: _____ **Misc. Total:** _____

GRAND TOTAL: _____

Total Cost per Scout: _____

Total Cost per Adult: _____